

SOP 17 – Wool Press Operation

DO NOT proceed in this operation unless appropriately instructed in its safe use and operation and permission to operate has been given.

COMPULSORY PPE



AS NEEDED PPE



PRE-OPERATIONAL SAFETY CHECKS

1. Wear work clothing and work boots.
2. Check all oil levels and top up as required.
3. Examine power lead for wear and tear or damage.
4. Ensure all guards are fitted, secure and functional.
5. Examine all hydraulic hoses for cracks, splits and leaks, including connections and couplings.
6. Locate and be familiar with emergency stop / trip bar and ON/OFF controls.
7. Ensure the wool press is fitted with a functioning fail-safe interlocking door mechanism that prevents operation of press without doors being fully closed.
8. Ensure the press is located in a convenient place to load wool but will not obstruct other workers.
9. Faulty equipment must not be used. Report suspect machinery immediately.

OPERATIONAL SAFETY CHECKS

1. Start the compressor noting the pressure gauge increase and the cut-in / cut-out pressure levels.
2. Ensure the trip bar / emergency stop is functioning if activated by operator or other worker.
3. Ensure the press does not start again when the emergency stop is released. Starting of the unit should only be possible from the control panel.
4. When placing bale clips ensure you keep bale hooks facing outwards to avoid injury from sharp points.
5. Use bale trolley and bale hooks carefully when unloading bales from the press and moving them around the shed.
6. Keep hands, clothing and other objects well away from the machine

HOUSEKEEPING

1. Ensure doors cannot cause injury when opening.
2. It is illegal to bypass, disconnect or remove any safety devices.
3. Maintain wool press as necessary and ensure guards are functional.
4. Inspect hydraulic lines before operation and replace worn lines.
5. Before operation, ensure wool press is checked for protrusions and sharp edges and repaired if necessary.

This SOP should be used in conjunction with relevant machinery manuals and manufacturer recommendations.

| Procedure Reference | Version | Effective Date | Review Date | Page Number | Date Printed |
|---------------------|---------|----------------|-------------|-------------|--------------|
| WHS SOP 17 | 1.0 | 28/03/2018 | 28/03/2021 | 1 | 24/04/2018 |

Safe Operating Procedures



OTHERS

- **Code of Practice** – Managing Risks of Plant in the Workplace
- **Australian Standards** – AS 4024 Series Safety of Machinery

SPECIAL NOTE

NO PERSONNEL ARE TO USE THIS EQUIPMENT PRIOR TO OBTAINING:

- COMPETANCY IN THE CORRECT USE OF THE EQUIPMENT
- READING AND FULLY UNDERSTANDING THE OPERATOR'S MANUAL
- READING THE STANDARD OPERATING PROCEDURE
- UNDERGOING THOROUGH PRACTICAL TRAINING WHILE PROPERLY SUPERVISED
- SUPERVISOR TO SIGN OFF SOP'S

All completed SOPs are to be recorded in TRIM Container A17/2181 utilising a TRIM license in your School/Business Unit. Completed SOPs are to be published on Safety Hub for ongoing utilisation.

Employee Name: _____

Employee Signature: _____ Date: _____

Supervisor Name: _____

Supervisor Signature: _____ Date: _____

This SOP should be used in conjunction with relevant machinery manuals and manufacturer recommendations.

| Procedure Reference | Version | Effective Date | Review Date | Page Number | Date Printed |
|---------------------|---------|----------------|-------------|-------------|--------------|
| WHS SOP 17 | 1.0 | 28/03/2018 | 28/03/2021 | 2 | 24/04/2018 |